



**ASSURE**  
EVENT  
SAFETY  
SERVICES



**TO MAKE SAFE INSURE  
GIVE CONFIDENCE**

## **ASSURE** - EVENT SAFETY SERVICES

**INFORMATION BROCHURE**



## ASSURE

ASSURE Event Safety Services specialise in provision of Safety Management Services tailored to businesses involved in provision of entertainment services to the general public.

Entertainment Industry organisations are exposed to risk in all of their everyday business activities with actual event operations presenting significant risks – particularly relevant to OHS and public safety and insurance obligations and claims.

ASSURE provides professional facilitation services to establish operational systems (fully documented) and monitor application of systems to ensure event management and their service providers comply with all aspects of Risk and OHS legislative requirements.

ASSURE has six streams of Safety Services which can co-ordinate into a comprehensive organisational Risk and OHS Management System including Risk Facilitation, OHS Facilitation, OHS Management System, Field Safety Officers, Workcover OHS Training and OHS Risk Reviews.

ASSURE apply the requirements of the OHS Regulation (2001) combined with industry best practice and methodological application of AS/NZS4360, AS4801 and AS4804.

ASSURE has as its' foundation over twenty years experience in 'operational' analysis, policy development and safety risk treatment strategies focused on public events and venues with management personnel possessing extensive experience in event, security and safety planning and venue management combined with formalised Workcover OHS and Risk Management qualifications.

## CLIENTS [OHSMS] 2003

- ▶ **Cambridge Events**  
[NRL Grand Final]
- ▶ **Cambridge Events**  
[News Limited RWC Corporate Entertainment]
- ▶ **Spin Events**  
[Mercedes Australian Fashion Week]
- ▶ **Harley Davidson International**  
[100<sup>th</sup> Anniversary Tour]
- ▶ **Toni Brasch Event Management**  
[Events]
- ▶ **On Targett Communications**  
[Events]
- ▶ **Sydney SuperDome**  
[Events]
- ▶ **Michael Chugg Entertainment**  
[Santana & ChiliPeppers]

## SAFETY MANAGEMENT SERVICES

### OHS Safety Management System (OHSMS)

- ▶ 'Safe Show For Everyone' is an integrated Event Risk and Safety Management System which provides compliance checks, safety audits, OHS hazard reporting, site management audits, contractor compliance systems, incident reporting systems and claims management processes.
- ▶ 10 step program for facilitated 'tailored' internal systems development to ensure all aspects are specific to the organisational environment.

### Organisational OHS Facilitation

- ▶ Professional facilitation to establish compliant Risk/OHS systems and monitor application of Risk/OHS systems for event management company's and their service providers.

### OHS Field Officers

- ▶ Workcover OHS Consultation, Certificate IV in Workplace Safety, Senior First Aid to Rescue Medical Technician qualified OHS Field Safety Officers to monitor application of OHSMS in event workplaces.
- ▶ Provide comprehensive operational Contractor Compliance and Accreditation Implementation, Site Inductions and Safety Briefs.

### OHS/Risk Training

- ▶ Delivery of Workcover OHS Consultation, Workcover OHS Risk Management for Supervisors and Managers, Workcover OHS Induction for Employees, Workcover OHS Induction Training for Construction Work. Delivery 'in-house' with practical application to your workplace (groups) or via pre-registration with regular scheduled courses at various locations.
- ▶ VETAB accredited Certificate IV Security (Risk Management) Training via trainers with extensive event operational experience.

### OHS Risk Review

- ▶ Professional risk facilitation 'Avert Risk Management Services' to review risk exposure.

## OHS FACILITATION

Professional Health & Safety Facilitation with a Risk Management focus.  
Specialist in public interface environments from permanent general public accessible entertainment precincts and venues, through to temporary event venues and licensed premises. Based on 20 years entertainment industry expertise combined with accredited Safety qualifications.

- ▶ OHS Audits
- ▶ OHS Management Systems
- ▶ Risk Management
- ▶ Emergency Management
- ▶ Training Needs Analysis

All facilitators possess Certificate IV in Workplace Safety, Certificate IV in Risk Assessment (Security).

Andrew Tatrai, Director possesses the following qualifications and professional memberships:

### Professional Qualifications

- ▶ Graduate Diploma Risk Management (Monash current)
- ▶ Certificate IV Workplace Safety
- ▶ Certificate IV Risk Assessment (Security)
- ▶ Rescue Medical Technician Qualification
- ▶ University of NSW Master of Commerce (Marketing)
- ▶ University of NSW Bachelor of Applied Science

### Professional Memberships

- ▶ Practicing Member Australian Institute of Risk Management (AIRM)
- ▶ Licensed Security Consultant: 2ABD (1C Corporate Risk & Major Event Crowd Control)
- ▶ Member Venue Management Association Australia

## EVENT OHS MANAGEMENT SYSTEM [OHSMS]

Occupational Health and Safety Management Systems (OHSMS) are an essential component of the contemporary event management environment.

'A Safe Show' is a systematic OHSMS developed for Event Companies to establish and continuously improve OHS management performance in event workplaces.

It is recognised both nationally and internationally that the most effective way to improve OHS performance in an enterprise is through a management system approach. An OHS Management System is a planned documented and verifiable method of managing hazards and associated risks. Key elements that have been identified as being essential for a successful OHS management system are: management commitment, planning, consultation, risk management and training.

It is a **basic** tool for implementing Risk and OHS Management to the events you conduct. Given appropriate internal priority it will assist you to maintain 'A Safe Show' record.

'A Safe Show' provides a simple 10 step process (see process summary opposite).

It includes contemporary:

- ▶ Risk Management and OHS Policies developed for organisations involved in event production & management
- ▶ Systems for contractor compliance to assign risk and OHS responsibilities for contractor activities (option to adapt integrate as an ongoing fixed term (annual) 'ASSURED Contractor' Compliance Program).
- ▶ Risk Plan Framework and Stakeholder Risk Identification systems
- ▶ Emergency Management & Event Contingency Plan Framework
- ▶ Job Statement Analysis and Safe Work Method Statements.
- ▶ Operational Implementation Guidance
- ▶ System Training and Development facilitation.

## 'A SAFE SHOW FOR EVERYONE'



## FIELD SAFETY OFFICERS

Recent legal precedent has established that having a safe work system is not sufficient to meet the requirements of OHS Legislation. The Safe System must be enforced.

ASSURE specialises in event experienced Field Safety Officers who possess the minimum qualifications of Workcover OHS Consultation, VETAB approved Certificate IV in Risk Assessment (Security), Workcover Senior First Aid.

### Field Safety Officers (minimum requirements):

- ▶ Workcover OHS Consultation
- ▶ Rescue Medical Technician Qualification (and Senior First Aid Certification)
- ▶ VETAB Certificate IV in Risk Assessment Security (and NSW 1ABC Security Licenses)
- ▶ Workcover OHS Risk Management for Supervisors and Managers
- ▶ RTA Traffic Controller Certification

For higher risk activities Certificate IV in Workplace Safety and Rescue Medical Technician qualified Field Safety Officers are also available

To assist the operational compliance with OHS best practice and to implement 'A Safe Show' (OHSMS) an independent Field Safety Officer should be engaged and on-site while any event work activity is conducted (event construction, event operations, event deconstruction).

Their role is to conduct inductions for all persons on site, monitor workplace safety, establish a workplace OHS Committee, attend, assist and investigate all workplace incidents, prepare necessary documentation and reports and to liaise with regulatory authorities (Workcover) as and when required.

They will monitor access on site and advise on access systems to ensure only approved individuals are permitted access to a worksite. They will enforce workplace safety mechanisms and focus on relevant PPE, JSA & SWMS. Safety Officers are an additional 'compliance' system to assist you in management of OHS.

## OHS/RISK TRAINING

### OHS Consultation - 4 Day Programme

This course has been developed by Workcover NSW to meet the training requirements for OHS Committees and OHS representatives as stated in the OHS Regulation 2001. Provides the knowledge and skills necessary to apply the principles of workplace OHS consultation as part of an effective OHS Management System (OHSMS). Topics including Workplace Health & Safety, The Role of OHS Consultation in the Workplace, Systematic Management of Health & Safety, Continuous Improvement of OHS Systems.

### OHS Risk Management for Supervisors and Managers - 2 Day Programme

Workcover approved course covering topics including: OHS Legislation, OHS Management Systems, Managing Health & Safety in the Workplace, Implementing OHS Risk Management in the Workplace, OHS Performance Review, Workplace Injury Management and Workers Compensation.

### OHS Risk Management for Supervisors and Managers Awareness - 1 Day Programme

Provides supervisors and managers with the knowledge, skills and attitudes necessary to enable them to contribute

Covering topics including: OHS Legislation, OHS Management Systems, Implementing OHS Risk Management in the Workplace, Workplace Injury Management and Workers Compensation.

### General OHS Induction Training for Construction Work (Greencard) - ½ Day Programme

Course aimed at all workers carrying out any construction work– is refined for event related construction. Suitable for all levels of personnel.

Covering topics including: OHS Legislation, Consultation and Communication in OHS, Implementing Health and Safety for Construction Work and Workplace Injury Management and Workers Compensation.

Successful Participations receive a WorkCover Statement of Completion.

## USEFUL LINKS

### Standards Australia

<http://www.standards.com.au/>  
<http://www.riskmanagement.com.au/>

### Safety Institute of Australia [SIA]

<http://www.sia.org.au/>

### National Occupational Health & Safety Commission [NOHSC]

<http://www.nohsc.gov.au/default.asp>

### National OHS Solutions Database

<http://www.nohsc.gov.au/OHSInformation/Databases/OHSSolutions/ohssolutions.htm>

### NSW Workcover Authority

<http://www.workcover.nsw.gov.au/default>

### National Safety Council of Australia [NSCA]

<http://www.safetynews.com/default.asp>

## CONTACT

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